

 <p>DISTRICT COUNCIL of TUMBY BAY</p>	<b>POLICY# 5.17</b> <b>Donations by Council</b>  <b>POLICY AREA</b>  <b>Finance</b>	<b>Version No:</b> 1
	<b>Issued:</b> Oct 2011	
	<b>Next Review:</b> 2018	

**Aims & Objectives**

To provide Administration direction when considering donations to the public.

**Policy Detail**

Council recognises the value of community organisations in providing various interests and services to the public.

Any request for cash donations from Council revenue, other than from incorporated bodies operating within the boundaries of Council, are to be automatically denied, unless the request is from an individual/s conducting community service activities.

Budgeted donations will be automatically approved after requested.

**Strategic Link:**

**Delegation:**

The Council delegates to the Chief Executive Officer the power to grant donations (not budgeted) to applicants up to the value of \$300 where they meet the requirements of the above sections of this policy. However budget adjustments are to be made to cater for such donations. All requests for donations in excess of \$300 should be referred to Council following the consideration of the above sections of this policy.

**Sub-Delegation:**

- Delegation made to a specific position (including Chief Executive Officer) extends to any person appointed to act in the position.
- In the absence of the Chief Executive Officer, delegation extends to the Deputy CEO.

**Documentation:**

**Authority:** Adopted by Council: 10/10/2011 {Motion No 19c/102011}  
Reviewed by Council: 10/11/2015 {Motion No 7c/112015}

SIGNED: .....  
Responsible Officer

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_