

 <p>DISTRICT COUNCIL of TUMBY BAY</p>	POLICY# 2.08 Elected Members Travel POLICY AREA Governance	Version No:	2
	Issued:	Nov 2015	
	Next Review:	2018 - after next Election	

Aims & Objectives

To provide direction to Elected Members wishing to travel interstate for Council business.

Policy Detail

All interstate travel must be approved by Council except:

- a) Travel required by any Elected Member who is a voting or nominated representative of Council on a regional, state or national body/organisation/association is exempt (e.g. Australian Local Government Association, Australian Roads Conference etc.).
- b) Travel paid for an Elected Member by other than Council is also exempt (e.g. conference speakers travel is usually paid by organisers). Elected Members (other than Mayor) if representing Council will also require the Mayor's approval.
- c) Elected Members representing the Mayor or Chief Executive Officer through delegated authority will have the same privileges as the Mayor and Chief Executive Officer.

Strategic Link:

Delegation:

In the absence of the Mayor he may delegate a task to the Deputy Mayor.

Sub-Delegation:

- Delegation made to a specific position (including Chief Executive Officer) extends to any person appointed to act in the position.
- In the absence of the Chief Executive Officer, delegation extends to the Deputy CEO.

Documentation:

Authority: Adopted by Council:10/11/2015 {Motion 7c/112015}

SIGNED:

Responsible Officer

Date: ____/____/____

*Electronic version on the Intranet is the controlled version. Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version*