

 <p>DISTRICT COUNCIL OF TUMBY BAY</p>	<p>POLICY# 10.3</p> <p>Cemetery Grave Top Specifications & General</p> <p>POLICY AREA</p> <p>Community Facilities & Services</p>	Version No:	2
		Issued:	Nov 2015
		Next Review:	2018 After Next Election

Aims & Objectives

To provide direction for the general public on the installation of grave tops at Cemeteries under the care and control of Council and direction to Council administration in ensuring compliance with the Local Government (Cemetery) Regulations and sound cemetery management practices to meet community needs.

Policy Detail

1. Prior to the commencement of any work to concrete over a grave site, the Manager Works must be contacted.
2. All grave tops both single plots and double plots shall be surrounded by concrete strip perimeters before covering the plot with a concrete cover.
3. For single plots the maximum outside dimensions shall be 2750 mm long x 1400 mm wide. The perimeter shall be 125 mm wide at each end and 255 mm wide on each side. This will then provide an opening 2400 mm long by 900 mm wide for later covering of the plot. Double plot perimeters shall be 2800 mm wide x 2750 mm long maximum outside dimensions.
4. Through the centre length shall be strip of concrete 450 mm wide situated exactly 225 mm each side of the centre line.
5. Each side perimeter shall be 225 mm long and the top and bottom perimeters shall be 125 mm wide. All these perimeters shall be reinforced with suitable steel rods of light mesh.
6. To cover either a single or double plot the slab to be placed in between the perimeters shall be not thicker than 20 mm (3/4") and shall be laid on levelled and compacted sand.
7. No reinforcing shall be placed in this slab.

Cemetery Maintenance

Council currently owns and maintains cemeteries in the following locations:-

Tumby Bay
Port Neill

Lipson
Koppio

In maintaining these Cemeteries, the Manager Works shall carry out periodical inspections to ensure weed growth and minor maintenance are attended to as required. Council staff shall

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also carry out regular clean-ups of the Cemeteries the week leading up to both Mothers Day and Fathers Day.

Cremation Burial Depths

A minimum soil coverage of 100mm over interred ashes on the occasion of any burial.

Unmarked Graves

Council is to mark existing unmarked grave sites including recent burials with appropriately named crosses.

Strategic Link:

Delegation: Nil

Documentation: Nil

Authority: Adopted by Council: 10/11/2015 {Motion 7c/112015}

SIGNED:

Responsible Officer

Date: ____/____/____